

PEPPERGREEN FARM WEEKEND COMMUNITY MARKET STALLHOLDER APPLICATION – FOOD & PRODUCE

PepperGreen Farm supports local producers and makers in our region. As a social enterprise of Access Australia Group, PepperGreen Farm offers hospitality, tourism, micro business skills training, educational demonstrations, wellbeing programs and a retail outlet for local makers and producers. PepperGreen Farm aims to create opportunities for people of all abilities and will forge strong relationships with the wider community.

Trading/Stall Name:	
Type of stall:	<input type="checkbox"/> Food Vendor/Truck <input type="checkbox"/> Produce and Pantry Items

Stallholders Names:	(1) (2)
Stallholders Tel #:	(1) (2)
Stallholders Mobile #:	(1) (2)
E-mail:	(1) (2)
Postal Address:	Postcode:
Do you have?	<input type="checkbox"/> Website: <input type="checkbox"/> Facebook: <input type="checkbox"/> Instagram:
Who is the key contact on the day of your market stall	<input type="checkbox"/> Owner/s - Applicant <input type="checkbox"/> Family members involved in the business <input type="checkbox"/> Other hands-on staff members <input type="checkbox"/> Access Australia Group participant <input type="checkbox"/> Bendigo Local Aboriginal Network member



DESCRIPTION OF PRODUCTS:

What category best describes your products/services?

Please provide photos of your products in your application

If a Food Vendor, please attach a sample of what's on the menu

<p><u>Produce and Pantry Items</u></p>	<p><input type="checkbox"/> Fruit & Veg</p> <p><input type="checkbox"/> Cheeses</p> <p><input type="checkbox"/> Condiments/ Preserves</p> <p><input type="checkbox"/> Baked breads & goods</p> <p><input type="checkbox"/> Meat&/Fish</p> <p><input type="checkbox"/> Nuts</p> <p><input type="checkbox"/> Teas/ Herbs</p> <p><input type="checkbox"/> Other:</p>
<p><u>Ready-to-Eat Food/ Food Truck</u></p>	<p><input type="checkbox"/> Cooked food ready to eat</p> <p><input type="checkbox"/> Drinks & coffee</p> <p><input type="checkbox"/> Desserts/Sweets</p> <p><input type="checkbox"/> Indian Foods</p> <p><input type="checkbox"/> Asian Foods</p> <p><input type="checkbox"/> Western Foods</p> <p><input type="checkbox"/> Grill</p> <p><input type="checkbox"/> Vegan/ Vegetarian</p> <p><input type="checkbox"/> Other:</p>

What proportion of your ingredients do you grow? _____%

Where do you source other ingredients?:

Growers in your area: _____%

Wholesale fruit & veg/fish market: _____%

Distributors/supermarket: _____%

PepperGreen Farm: _____%

Other: _____%

How much of your content is from interstate: _____%

How much of your content is imported: _____%

Can you demonstrate commitment to environmental sustainability, especially with packaging?

Yes No



PepperGreen Farm Community Market operates from 10am to 2pm every Saturday and Sunday trading will commence

Please tick which dates you are interested in holding a stall at the PepperGreen Farm Community Market for 2018.

2018	SAT	SUN	SAT	SUN	SAT	SUN	SAT	SUN	SAT	SUN
February	-	-	-	-	-	-	-	-	-	-
March	3 rd <input type="checkbox"/>	-	10 th <input type="checkbox"/>	-	17 th <input type="checkbox"/>	-	24 th <input type="checkbox"/>	-	31 st <input type="checkbox"/>	-
April	-	1 st <input type="checkbox"/>	7 th <input type="checkbox"/>	8 th <input type="checkbox"/>	14 th <input type="checkbox"/>	15 th <input type="checkbox"/>	21 st <input type="checkbox"/>	22 nd <input type="checkbox"/>	28 th <input type="checkbox"/>	29 th <input type="checkbox"/>
May	5 th <input type="checkbox"/>	6 th <input type="checkbox"/>	12 th <input type="checkbox"/>	13 th <input type="checkbox"/>	19 th <input type="checkbox"/>	20 th <input type="checkbox"/>	26 th <input type="checkbox"/>	27 th <input type="checkbox"/>		
June	2 nd <input type="checkbox"/>	3 rd <input type="checkbox"/>	9 th <input type="checkbox"/>	10 th <input type="checkbox"/>	16 th <input type="checkbox"/>	17 th <input type="checkbox"/>	23 rd <input type="checkbox"/>	24 th <input type="checkbox"/>	30 th <input type="checkbox"/>	
July	1 st <input type="checkbox"/>	7 th <input type="checkbox"/>	8 th <input type="checkbox"/>	14 th <input type="checkbox"/>	15 th <input type="checkbox"/>	21 st <input type="checkbox"/>	22 nd <input type="checkbox"/>	28 th <input type="checkbox"/>	29 th <input type="checkbox"/>	
August	4 th <input type="checkbox"/>	5 th <input type="checkbox"/>	11 th <input type="checkbox"/>	12 th <input type="checkbox"/>	18 th <input type="checkbox"/>	19 th <input type="checkbox"/>	25 th <input type="checkbox"/>	26 th <input type="checkbox"/>		
September	1 st <input type="checkbox"/>	2 nd <input type="checkbox"/>	8 th <input type="checkbox"/>	9 th <input type="checkbox"/>	15 th <input type="checkbox"/>	16 th <input type="checkbox"/>	22 nd <input type="checkbox"/>	23 rd <input type="checkbox"/>	29 th <input type="checkbox"/>	30 th <input type="checkbox"/>
October	6 th <input type="checkbox"/>	7 th <input type="checkbox"/>	13 th <input type="checkbox"/>	14 th <input type="checkbox"/>	20 th <input type="checkbox"/>	21 st <input type="checkbox"/>	27 th <input type="checkbox"/>	28 th <input type="checkbox"/>		
November	3 rd <input type="checkbox"/>	4 th <input type="checkbox"/>	10 th <input type="checkbox"/>	11 th <input type="checkbox"/>	17 th <input type="checkbox"/>	18 th <input type="checkbox"/>	24 th <input type="checkbox"/>	25 th <input type="checkbox"/>		
December	1 st <input type="checkbox"/>	2 nd <input type="checkbox"/>	8 th <input type="checkbox"/>	9 th <input type="checkbox"/>	15 th <input type="checkbox"/>	16 th <input type="checkbox"/>	22 nd <input type="checkbox"/>	23 rd <input type="checkbox"/>	29 th <input type="checkbox"/>	30 th <input type="checkbox"/>



REGISTRATION WITH COUNCIL & FOOD HANDLING:

Stretrader is the online system for businesses and community groups to register and notify their temporary and mobile food premises with their registering council.

Stretrader allows businesses to:

- Apply for a Food Act registration with their registering council,
- manage their registration, and
- lodge **Statements of Trade** for each of their events.

For more information, go to:

https://stretrader.health.vic.gov.au/public_site/

Note: Please supply us with your registration certificate.

Do you have appropriate food handling certificates?

Yes No

POWER:

There is limited power available at the PepperGreen Farm Community Market.

Do you require access to PepperGreen Farm power supply?
(As there is limited supply, this will be a first in approval basis).

Yes No

Do you intend to use a generator?

Yes No

If you intend to use a generator, it must be silent and tagged and tested.

Date of last testing: _____

STALL SET UP:

What equipment do you use? Note that, the allocated site space is 3m x 3m.

Sandwich board: Yes No

Power and amp: Yes No



Marquee: Yes No

Trestle table: Yes No

Umbrella: Yes No

Other, please specify:

Do you require your own vehicle at the stall?

Yes No

TYPE OF VEHICLE:

REG. NUMBER:

PURPOSE OF VEHICLE:

Note: Stallholders are permitted a vehicle on-site during market hours. You will only be permitted to load and unload goods before and after the market. No car movement is allowed during the hours of the market, from 9am to 2pm.

Free all day public parking is also available in designated areas.

OTHER MARKETS:

Do you participate in markets in your area or in regional Victoria?

Yes No

Which one/s?

Do you have a shopping outlet yourself and/or do you supply other shopping outlets?

Yes No

Please list:



MARKETING CONSENT:

Do you consent for your contact information (name, telephone number, email address) to be given out to customers, media and sponsors?

Yes No

Do you consent for any photos or product / produce descriptions to be used for PepperGreen Farm Community Market publicity?

Yes No

STALL FEES

A 3m x 3m stall space is \$35 per day. Powered sites are \$45 per day. All equipment is to be provided by the stallholder. Marquees must be appropriately weighted.

Once your participation in the PepperGreen Farm Community Market is confirmed, we will send you an invoice. Please make an Electronic Funds Transfer prior to market day into the following bank account:

Account Name: Access Australia Group

BSB: 633-000 **Account number:** 1015 72113

Ref: invoice number

You may pay by Cheque/Money Order made payable to PepperGreen Farm Community Market when you have been accepted as a Stallholder.

Cash on the day will NOT be accepted, unless prior agreement has been made with the Market Coordinator, for unique circumstances only.

SENDING APPLICATION:

Via post:

Access Australia Group
c/o PepperGreen Farm
33 Mundy Street
Bendigo VIC 3550

Please note: if you are sending via post please email info@peppergreenfarm.com.au or call 54459888 to advise it is on its way.

Via email:

info@peppergreenfarm.com.au

6.



CHECK LIST FOR STALL HOLDERS

- I have read and understood the market rules
- I have attached photographs of items offered for sale
- I have attached a copy of my public liability insurance certificate
- I have attached a copy of my Food Handling certificate
- I have attached a copy of my Food Act registration

DECLARATION

I _____ hereby apply for a stall at the PepperGreen Farm Community Market to sell the items listed above. I declare all statements in this application are true and correct.

I have read and understood the market rules and agree to abide by them.

I will advise management of any changes to my business, current market commitments or if I want to apply to add to my list of produce/product.

A trial period of 3 months is understood and the management reserves the right to not extend this agreement if I do not meet the standard or conduct expected.

Signed _____ Date _____

